



# Pamoja Self-Taught Languages

In collaboration with Mary Langford

Release notes

Please send an email to [admissions@pamojaeducation.com](mailto:admissions@pamojaeducation.com) if you're interested in receiving more information about Pamoja Self-Taught Languages. We look forward to keeping you updated about this all-new service, and assisting your school – and students and families – in adopting it.

23 August, 2023



## About Pamoja Self-Taught Languages

Pamoja is pleased to announce its partnership with International Language and Literature Teachers' Cooperative (ILLTC) to deliver additional services to schools that enable **improved support for mother tongue Language A study**.

A challenge for many international schools is that they have students who require, or would benefit from, **mother-tongue instruction**, but they do not have locally-available qualified teachers; or the resources or contractual possibilities (such as work permit eligibility for temporary, part-time workers) to recruit and employ suitable teachers from abroad.

Experienced teachers help to contribute to the success of exam candidates.

**All-new Pamoja Self-Taught Languages helps schools improve the educational experience** of their students by enabling them to offer a broader base of mother-tongue options for families who seek this as part of their international education experience. It can also provide that important reassurance of quality-control for schools that must rely on this 'out-sourced' service.

### Our Experience

With over 10 years' experience delivering support for school Supported Self-Taught Languages, ILLTC have established a network of experienced educators who are able to support students' passion for their mother tongue languages.



## What We Offer

Facilitation support for school supported self-taught languages A. Initially, there will be support for the following languages\*:

- Chinese
- Russian
- French
- Korean
- Spanish
- Arabic
- German
- Japanese
- Dutch
- Italian
- Portuguese
- Danish
- Swedish
- Norwegian
- Persian

*\*Availability of Language Consultants is limited and as such support will be offered on a first come first served basis.*

## How It Works

As the backbone of Pamoja Self-Taught Languages, the ILLTC is an independent network of experienced educators serving school-supported self-taught mother tongue programmes.

The educator (ILLTC Language Consultant) engages with the student for one hour per week to facilitate the Self-Taught programme. This normally involves helping to develop a text list and mapping out the course of study, and includes weekly video calls plus time spent marking, correcting and returning annotated work. Video calls are arranged at a mutually convenient time during each week of the school year. The student and ILLTC Language Consultant jointly manage the programme under the auspices of the school's designated liaison (usually the Language A coordinator).

### Standard Pamoja Self-Taught Languages

A **65-hour service (approximately 1 hour per week during term time)** over the two-year IB SSST Lit A (SL) programme. The distribution of time is a guide rather than a rule. Includes a weekly video call of about 45-50 minutes.

For students transferring in for IB2, this is a 28-hour service

### Intensive Pamoja Self-Taught Languages

A **130-hour service (approximately 2 hours per week during term time)** over the two-year IB SSST Lit A (SL) programme. The distribution of time is a guide rather than a rule. Includes two weekly video calls of about 45-50 minutes.

For students transferring in for IB2, this is a 56-hour service

## Services and Fees

### Standard

- Application Fee - £185
- Formal Assessment - £138 (if required)
- Y1 Transfer Fee - £138 (Applied if student joins mid-year in IB1 / Year 1)
- Full Year (Standard 1 hour/week up to 65 hours over 2 years)
  - IB1 / Year 1 - £2,665
  - IB2 / Year 2 - £1,778

### Intensive

- Application Fee - £185
- Formal Assessment - £138 (if required)
- Y1 Transfer Fee - £138 (Applied if student joins mid-year in IB1 / Year 1)
- Full Year (Intensive 2 hours/week up to 130 hours over 2 years)
  - IB1 / Year 1 - £5,328
  - IB2 / Year 2 - £3,555

### For Transfer Students Arriving in IB2 / Year 2

- Application Fee (if not already collected in IB1 / Year 1 ) - £185
- Transfer Fee - £138
- Full Year Standard (28 hour plan) - £1,915
- Full Year Intensive (56 hour plan) - £3,825

Costs in USD, EUR and RnB are available upon request.

Note: The cost of books, resources and materials to be used by the student is the responsibility of the student or school and not the ILLTC Consultant. Many Consultants are able to use open-source texts available online. If books in a particular language are difficult to obtain, the Consultant may be able to advise students on purchase options.

## Admissions Process Overview

1. Application form submitted by a school or parent
2. ILLTC team respond and introduce a Language Consultant
3. ILLTC Language Consultant and student organise introductory video call (school and parent (where known) are always copied in)
4. Meeting takes place and all parties provide feedback to ILLTC
  - a. If required, a Formal Assessment recommendation is communicated to the school/family/student by ILLTC
  - b. Formal Assessment (if required) is completed and a report shared with school/family/student by ILLTC
5. School/family/student decide on whether to proceed
6. If agreement to proceed is given, a formal agreement is sent to the school/family/student by ILLTC for each to confirm acceptance
7. If agreement is not reached, activity is suspended
8. Once agreement is accepted, service delivery can begin and invoice issued

## Other

### Registration

The Application Fee is a non-refundable fee, this enables us to source and organise a Language Consultant, cover the cost of setting up a student account and oversight of consultancy by ILLTC's Academic Advisor. This becomes payable only if services are taken up.

### Formal Assessment

For students whose academic engagement with the target language has lapsed, the school, family or Language Consultant may wish to recommend or require a formal assessment to evaluate the student's language proficiency readiness, for IB SSST Literature A (SL). The Formal Assessment Fee covers the time the ILLTC Language Consultant spends preparing an assessment, interviewing the student, reviewing a written assignment, assessing the assignment, and preparing a report that is sent to the school, the student and the family. This fee is non-refundable, even if the Consultant finds the student is recommended not to proceed with SSST Literature A. Or, if, as a result of the assessment, the Consultant feels the Standard Service is insufficient to prepare the student for the final assessments and examinations, the family and school may be advised to consider the Intense 2-hour weekly service.

### Transfer Fees

This applies to students transferring into our IB SSST Literature A (SL) course from a school with a taught IB Language course, or from a different tutor who may have previously supported their SSST Literature A (SL) study. This fee covers the additional time the ILLTC Consultant spends reviewing and assessing prior work covered by the student, and planning a suitable programme of study for continuation of study. (If the Consultant feels the usual 1 hour per week is



insufficient to prepare the student for the final assessments and examinations, the family and school will be advised.)

## **Cancellation**

It is our intention to support the student for the entirety of their IB DP and as such we expect a high level of commitment to be made by all parties from the outset. We reserve the right to retain fees paid in the event of a request to cancel services. We are willing to consider genuinely extenuating circumstances that may have affected a student's ability to continue their studies.

## **Next Steps**

Please send an email to [admissions@pamojaeducation.com](mailto:admissions@pamojaeducation.com) if you're interested in receiving more information about Pamoja Self-Taught Languages. We look forward to keeping you updated about this all-new service, and assisting your school – and students and families – in adopting it.





## FAQs

### General FAQs

#### Who are we?

Pamoja is the only IB approved online course provider.

#### What is our relationship with the IB?

Pamoja has a longstanding relationship with the IB that spans 15 years. Pamoja was established to support the IB's mission to provide greater access to IB education through online learning. Pamoja has provided support to over 20,000 students.

#### What are our accreditations?

Pamoja is accredited by the Western Association of Schools and Colleges (WASC) and is also the only IB approved online course provider.

#### How is the Pamoja Self Taught Courses learning experience structured and delivered?

The SSST Literature A (SL) experience is designed to be led by the individual student; the ILLTC consultant is there to facilitate the SSST student by providing on average 1 hour per week engagement, normally up to about 65 hours over the two year DP. (The school must additionally provide time in the student's timetable for individual study in a suitable location in the school.) This engagement normally occurs through a weekly video call, but also via email correspondence when the consultant may read and offer feedback on written work. This is normally done on a one to one basis, though occasionally small group teaching may occur if there is more than one student from the school, and provided the consultant, the students and the school agree.

#### As a parent, how do I sign up my child?

Parents interested in enrolling their child can start the process by contacting [admissions@pamojaeducation.com](mailto:admissions@pamojaeducation.com).

**Can a student switch from the standard to the intensive option part way through the year? If so, how would they be charged?**

Yes this is possible although this may incur additional costs.

**How will mock exams and orals be handled? Will they be organised and facilitated by the ILLTC tutors?**

The ILLTC Consultants are not responsible for the exams and orals, as they are for all of their Language A students. The ILLTC Consultants will help students prepare for these, but all liaison with the IB is the responsibility of the school (IB Coordinator or SSST Coordinator or whomever the school designates). The school determines the dates of the orals and has the contact with the IB, overseeing the programme and must be prepared to help monitor SSST student progress. Our Consultants merely facilitate the SSST student's learning.

## School FAQs

**As a school how do I register my student(s) for these courses?**

To enrol your students, please get in touch with [admissions@pamojaeducation.com](mailto:admissions@pamojaeducation.com).

**Will additional resources need to be purchased by the school/student?**

For SSST Literature A, students are required to read nine texts. The choice of texts should be a collaboration between the student and the Consultant, who will ensure that the selection meets IB criteria and is suitable. The text list must also be discussed with the school. While many resources are available as Open Source online books and texts, there might be cases where purchases are necessary, and the responsibility for these purchases lies with either the student or the school.

**When can we access this service?**

This service will be accessible starting from September 2023.

### **Is it possible to register a student for Year 1 or Year 2 only?**

Yes, it is possible. For example, if a school and student anticipate that the IB1 student will transfer to another school for IB2 and will require that specific language, or if an IB2 student joins the school having already studied Language A and the receiving school doesn't offer that language.

### **How do you ensure safeguarding with live lessons during the Pamoja Self Taught Courses?**

The majority of our Consultants are currently teaching in accredited international IB schools, where the necessary safeguarding certifications and checks are maintained. In cases where a Consultant is not presently teaching in such a school, placements are evaluated on an individual basis to ensure that relevant checks are conducted to uphold student safety.

## **Technical FAQs**

### **Are there any technical requirements?**

Lessons are conducted through video calls using a platform agreed upon by both parties (the choice of platform may be influenced by the locations of the students). Common examples include Zoom, Microsoft Teams, Google Meet, Skype, or WeChat.

### **What is the operating system?**

Students, in liaison with their school, are expected to keep a Learner Portfolio but that is organised by them and their school. This information is owned by the student and school.

### **What is the operating system?**

We run the lessons on whatever platform the Consultant and student prefer - though sometimes schools ask that they use Google if they have google classroom.



## Billing FAQs

### **How will payments work?**

Instructions for payment will be detailed on the invoice.

### **When will the school receive their invoice?**

Invoices will be dispatched directly to the school contact.

### **Can parents pay directly?**

Certainly. Schools have the option to share the invoice, including payment instructions, with parents for direct payment.